

## Paul Hindemith Society in Berlin e.V. (PHG)

Society to promote music and performing arts at the Berlin University of Arts

### Guideline and application form for scholarship holders and new applicants

**Instructions:** Fill out this application digitally (Adobe Acrobat Reader; simple pdf “viewers” are not suitable), save it and then send it with the required attachments (scanned if necessary) by e-mail to [stipendium@hindemithberlin.de](mailto:stipendium@hindemithberlin.de) (If you are unable to process the application digitally possible, you can also send it by post to: Dr. Christian Brecht, Zehdenicker Str. 9B, 10119 Berlin).

1. complete the scholarship application on the second page.
2. fill in the declaration on student financing on the third page.
3. attach the following documents to the application:
  - your current curriculum vitae with your artistic history;
  - a current recommendation from the main subject teacher with date and signature of the main subject teacher (scanned as pdf).
4. **audition** (Always for students who are applying for the first time. If applicable, when transferring to a further study phase (Ba -> Ma or Ma -> concert exam).
  - Duration 15 min;
  - Three complete works from three epochs, from which the board will select certain parts or movements. (For singing, please prepare a program of approx. 30 min. for selection).
  - Please provide for the accompaniment yourself.
  - Please write down on a separate document / pdf: Composer, title of work, name of accompanist.

#### **Important:**

- Please take care of your documents for the scholarship application and in particular the necessary recommendation from the main subject teacher in good time before the deadline.
- The application must be completed truthfully and only in relation to your person.
- Deadlines for submitting the application with all necessary documents are **January 15** for the summer semester and **May 15** for the winter semester.
- Please note that compliance with the submission deadline and the submission of all complete documents is a prerequisite for consultation with the Executive Board.
- The PHG funding guidelines stipulate an obligation to participate in the scholarship holders' concerts, both for the musical performances and for ancillary activities in the organizational area, whereby the concerts serve to finance the scholarships.

By applying for a scholarship, I agree to this obligation.

More detailed agreements on the commitment are made by the advisory board members who are responsible for the scholarship holders and the concert program.

The following English application form may help you to understand the German form. But please only fill in the German form (see download).

**Scholarship application to be submitted to the PHG**

Date

I assure that my declaration is truthful.

I pledge to communicate without delay any changes in my personal, financial, or in my study conditions.

address	name	first name
date of birth	nationality	marital status
zip code	residence	
street/number/apartment		if necessary: c/o
phone (mobile)		e-mail address

I apply for a scholarship for

first application	application for continuation	application for continuation with transition of the study phase
main subject	main subject teacher	
total study semesters		
study phase	expected examination date	

I apply for a one-time study grant for the following course / competition. (Please indicate the event with website, place, time and the estimated costs for participation, travel and accommodation). Note: Several applications can be submitted for one semester. However, the study grants are limited to 50% of the total costs or 400.- €.

## **Information on financing your studies**

### **Monthly income and rental costs**

in Euro

from family members or private sponsors

from institutional or other sources (BAFöG, housing benefit, scholarships...)

Income from musical or artistic secondary employment

Income from other secondary employment

Rental costs (warm rent)

(Own share of rental costs for shared flats or for shared apartment in a partnership).

Please explain any special features of your financial situation in the following field. Please indicate any additional income that you expect to receive during the semester of application. If you are a German citizen, explain why you are not entitled to BAFöG. If necessary, attach further information on a separate sheet of paper.

PHG may request proof of the information on student financing and rental costs as well to see bank statements for the last 6 months. The **texts** of the **expenses** can be **blacked** out, not the **amounts**.

### **Funding principles**

PHG awards scholarships to outstandingly talented but “financially disadvantaged” students. Due to its limited resources, it can only make a supplementary contribution to student financing.

If the basic funding from institutions or the family is not sufficient and an application for a scholarship is submitted to the PHG, the PHG therefore expects its own contribution from musical or non-musical part-time work to finance the studies. If this is not the case, PHG reserves the right, taking into account the circumstances, to reduce its scholarship rates or scholarships.

Date

Name (input via keyboard instead of a signature)