

Guideline for awarding scholarships and study grants

1. The Paul-Hindemith-Gesellschaft in Berlin e.V. (PHG) awards scholarships and study grants to students

- of the Faculties of Music and Performing Arts at the Berlin University of the Arts (UdK Berlin),
- who possess outstanding musical or performing talent and
- are in financial need.

There is no legal entitlement to the granting of a scholarship or study grant.

2. The PHG board decides on the granting of a scholarship or study grant and the amount thereof by a simple majority of its members. The amount of the scholarships takes into account the applicants' financial situation. Other applicants have no entitlement to scholarships of the same amount.

3. The reasons for the board's decisions are not disclosed.

4. Funding may be provided for up to two degree programs in a single subject. Funding in the form of a paid scholarship is limited to a total of six semesters. Interruptions or periods involving an ideal promotion do not count towards this maximum duration.

5. To apply for a scholarship, the PHG application form available at www.hindemithberlin.de/Downloads must be used. The application must include

- a self-declaration regarding the financing of studies (provided on the application form); the PHG reserves the right to request supporting documentation from the applicant,
- a CV detailing the applicant's artistic background,
- endorsement of the application by the principal subject teacher (indicated by a signature on the application form).

6. Scholarships are awarded for one semester at a time. An application for continuation must be submitted for any subsequent semester. No scholarship payments are made during a leave of absence semester; any scholarship funds already paid out for such a period must be repaid.

7. Application documents must be submitted to the address specified on the application form by the date indicated therein. Applications received by the PHG after this date will generally not be considered.

Exceptionally, a scholarship application may be considered after the application deadline has passed if a student's financial situation has subsequently deteriorated. This must be substantiated by appropriate evidence.

8. If the financial situation improves after the application has been submitted or the scholarship awarded, the PHG must be informed of this immediately in writing. The decision regarding the scholarship award will then be reconsidered.

9. When applying for a scholarship for the first time, the applicant must present themselves in person in their field of study (audition). The Board determines the date of the audition.

For renewal applications the board may require a further audition.

If the applicant fails to attend a scheduled audition without prior cancellation, the application will be rejected without further review, or the scholarship will be terminated. Re-application for a scholarship or study grant is subsequently barred.

10. The calculated scholarship amount is based on the difference between income and rent costs (disposable amount), subject to a maximum limit (maximum scholarship amount). The disposable amount and the maximum limit are determined by the PHG board. The calculated scholarship amounts are rounded up to the nearest €10.

11. The PHG expects its scholarship recipients to make a personal financial contribution toward their studies through musical or other supplementary work. The minimum personal contribution is determined by the PHG board. Should this requirement not be met, the PHG reserves the right to reduce the scholarship amount.

12. A scholarship is awarded if the calculated value amounts to at least €50. If the scholarship falls below this value, the applicant is offered an ideal promotion.

13. Acceptance of a scholarship entails an obligation to participate in the PHG's scholarship concerts, which also serve to fund the scholarships. This applies both to performing in the musical program and to assisting with organizational tasks, such as collecting donations at the end of the concerts.

14. Financial assistance for participation in masterclasses and competitions may currently be granted only to existing scholarship recipients or in case of ideal promotion, subject to the PHG's available funding. Applications for such assistance must be submitted together with the scholarship application or no later than 14 days prior to the start of the event. The amount of financial assistance is generally capped at 50 % of the documented costs for participation, travel and accommodation, and is limited to a total of €300 per semester. Payment is made only after the event has concluded and upon submission of proof of participation and relevant expense receipts.

Berlin, August 27, 2026